

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO AUDIT COMMITTEE 8 NOVEMBER 2007

REPORT OF THE CHIEF INTERNAL AUDITOR

BUILDING MAINTENANCE

1. Purpose of Report.

1.1. To summarise for members the findings of the follow-up audit of Building Maintenance recently completed by the Internal Audit Division.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

2.1. Internal Audit's work impacts on all of the Corporate Improvement Plan/other corporate priorities.

3. Background

3.1. Members will recall that at the Committee's meeting on 11 July 2007 received a full report on a recently completed audit of Building Maintenance.

3.2. After discussing the report and questioning management representatives members resolved:

“That a progress report on the Audit of Building Maintenance be presented to Committee.”

And at its meeting on 23 August 2007 the committee further indicated that it would like that progress report to be presented to its November meeting

4. Current situation / proposal.

4.1. Internal Audit has recently completed a follow-up audit of Building Maintenance and has found that management has made good progress implementing the agreed action plan.

4.2. A full copy of the report including a revised action plan is enclosed in an **appendix 1** but to summarize:

4.2.1. From the work undertaken by Internal Audit there are no significant outstanding issues relating to 8 of the 11 recommendations. This reflects positively on the efforts made by the management team and staff

4.2.2. In our opinion further work needs to be undertaken in respect of

- Management checks of projects and small works
- Documentation in Surveyors files
- Limits of Financial Delegation to Surveyors
- Provision of management information from another department.

- 4.2.3. Management has asked Internal Audit for advice on progressing the value for money issue over the next few months.
- 4.2.4. We have made a few new recommendations as a result of the implementation of our previous recommendations. These are minor in nature.
- 4.3. Once the significant outstanding recommendations are implemented the system of control should be that the full assurance can be gained from Building Maintenance service that all their identified key risks are controlled.
- 4.4. I will be happy to deal with any points members wish to raise on this audit and management representatives have been invited to attend the meeting.

5. Effect upon Policy Framework & Procedure Rules.

5.1. None

6. Legal Implications.

6.1. There are no legal implications.

7. Financial Implications.

7.1. None

8. Recommendation.

8.1. That Members note the report

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31 October 2007

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Background documents

None